

# RECORD OF PROCEEDINGS

---

## MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

### OF THE

ROCKY MOUNTAIN RAIL AUTHORITY Held: Friday, June 27, 2008, at 1:00 p.m. at the Jefferson County Administration Building, Lookout Mountain Room, 100 Jefferson County Parkway, Golden, CO 80401.

#### Attendance:

A meeting of the Board of Directors of the Rocky Mountain Rail Authority was scheduled in compliance with the laws of the State of Colorado, with the following Board members in attendance;

Harry Dale, Chair, Clear Creek County (Commissioner)  
Doug Lehnen, Vice Chair, Town of Castle Rock (Council)  
Gail Drumm, Secretary, Town of Monument (Council)  
John Tangen- RFTA Controller, Fiscal Agent RMRA (via teleconference)  
Diane Mitsch-Bush, Routt County (Commissioner)  
Kate Newman- Jefferson County (Staff)  
Terrance Quinn, Douglas County (Staff)  
Forrest Whitman- Gilpin County (Commissioner) (via teleconference)  
Dave Downing- Westminster (Council)  
Gene Putman- City of Thornton (Staff)  
Karen Tussey- Yampa (Council) (via teleconference)  
Terry Carwile- City of Craig (Council) (via teleconference)  
Greg Schroeder- Eagle County (Staff) (via teleconference)  
Rick Garcia- City and County of Denver (Council)  
Bill Moore- City of Pueblo (Staff)  
Dave Sturgis- Glenwood Springs (via teleconference)  
Bill Christopher- RTD (Board)  
Mark Gordon- Vail (Council)  
Randy Penn- Englewood (Council)  
David Mentor- Colorado Springs (Staff) (via teleconference)  
Bob Bowland- City of Idaho Springs (Council)  
Bob Broom- City of Aurora (Council) (via teleconference)

#### **Also present were:**

Ed Icenogle- Icenogle, Norton, Smith, Blieszner, Gilida & Pogue, P.C. (RMRA Attorney)  
Mark Boggs- PBS&J (RMRA Project Director)  
Sean VonFeldt-RTD (Staff) (via teleconference)  
Tom Mauser-CDOT (Staff)

#### Call to Order

A quorum was not present.

Chair Dale, noting the absence of quorum, stated that the meeting of the Board of Directors of the Rocky Mountain Rail Authority would convene for information purposes only.

# RECORD OF PROCEEDINGS

---

Consideration and Approval of Minutes from the May 23 Board Meeting	Continue to July RMRA meeting.
Consideration of Approval of New Member Jurisdictions	None presented.
Executive Committee Members and Role	Chair Dale stated that he had received a resignation notice from Director Farris for her appointment to the Executive Committee. The bylaw amendment that would allow 4 Executive Members instead of 3 will be withdrawn. He will ask the Board to consider the appointment of Director Putman to the Executive Committee at the July meeting. Also, he will ask that the Board to consider allowing the Executive Committee to authorize the payment of routine bills, such as legal and consultant fees.
Feasibility Study Steering Committee	<p>Chair Dale stated that the committee met June 27, 2008 with TEMS team to review draft outreach plan and discuss study schedule. TEMS is building an inventory of data to be used in the model.</p> <p>Chair Dale stated the study will begin with a focus on outreach planning and scope development. The Board will receive scoping report and milestone schedule July 15<sup>th</sup>. The study's process will emphasize outreach, including the identification of and coordination with stakeholders and the relay of RMRA's task and study purpose. TEMS is to develop a brochure describing RMRA's study. Board members are encouraged to have a strong role in facilitating the process, developing a RMRA presence at every opportunity, and clarifying that no conclusions have been made.</p> <p>Mr. Mark Boggs stated that he has begun coordination meetings with the I-70 Coalition and the CDOT rail relocation Study team to open communication. It was suggested that he contact CDOT to coincide with its annual meetings with counties.</p> <p>Chair Dale asked that Board members convey any political concerns or unique approaches to TEMS, so it can be incorporated into outreach plan. TEMS can be reached at: Andy Mountain <a href="mailto:Andymountain@gbsm.com">Andymountain@gbsm.com</a> Cody Wertz <a href="mailto:Codywertz@gbsm.com">Codywertz@gbsm.com</a></p>
Outreach Committee Report	<p>Director Lehnen stated that the he would like to update the member agency list to include member emails.</p> <p>Chair Dale reported that Chaffee County is interested in joining. He will schedule meeting with Adams County Board to discuss participation.</p>

# RECORD OF PROCEEDINGS

---

Director Lehnen stated that he would like more members for outreach the committee to ensure that each area of the state is represented. Additional members or anyone interested in participating in the Outreach Committee is encouraged to contact him ([dlehnen@crgov.com](mailto:dlehnen@crgov.com)).

Director Mitsch-Bush stated that she is still working with Moffitt County to increase outreach.

## Financial Report

Director Tangen reported no change in financial condition. He will request an extension for filing the 2007 audit to August 31, 2008. The one-month delay is due to RFTA staff turnover and is an administrative request. He does not foresee any issues with the extension.

Chair Dale asked Director Tangen to review TEMS project management plan for input on the proposed billing procedure. Director Tangen stated that he will be able to follow the requested billing procedures. Chair Dale suggested that the Board consider granting the Executive Committee the authority to authorize payments like this to avoid delay in processing.

## RMRA Board Meeting Schedule

Chair Dale noted that the Steering Committee prefers to meet in the morning prior to the Board meeting. For the remainder of the year, the Steering Committee meetings will be rescheduled and moved from Douglas County to Jefferson County.

Meeting Schedule is as follows:

July 18, 2008

Steering Committee 10 am to 12 pm

Board Meeting 1 pm to 3 pm

August 29, 2008 changed to August 22, 2008

(Board & Steering Committee meetings rescheduled to August 22<sup>nd</sup> to avoid Labor Day vacation conflicts)

August 22, 2008

Steering Committee 10 am to 12 pm

Board Meeting 1 pm to 3 pm

September 26, 2008

Steering Committee 10 am to 12 pm

Board Meeting 1 pm to 3 pm

October 24, 2008

Steering Committee 10 am to 12 pm

Board Meeting 1 pm to 3 pm

# RECORD OF PROCEEDINGS

---

November 21, 2008  
Steering Committee 10 am to 12 pm  
Board Meeting 1 pm to 3 pm

December 19, 2008 changed to December 12, 2008  
(Board meeting rescheduled to December 12<sup>th</sup> to avoid  
Holiday vacation conflicts)

December 12, 2008  
No Steering Committee Meeting  
Board Meeting 1 pm to 3 pm

Chair Dale stated he will look at setting Steering Committee  
and Board meetings on the 3<sup>rd</sup> or 4<sup>th</sup> Friday in 2009

Chair Dale stated that the next Board meeting will be held on  
June 27<sup>th</sup> at 1:00pm, Jefferson County Courthouse, Lookout  
Mountain Room.

Other

Chair Dale commented that Ms Carla Perez, Senior Policy  
Analyst to Governor Ritter, has requested to present  
information from the Blue Ribbon Panel to the Board, but has  
not determined a meeting date that she is available to attend.

Mr. Ed Icenogle presented that he had received a quote for  
Elected Official insurance. He will ask that the quote be  
extended through July so that the Board may consider it at its  
July 2008 meeting.

Adjournment

The meeting ended at 2:07p.m.

---

Secretary of the Meeting