



## Draft Meeting Notes

**Meeting:** RMRA Feasibility Study Steering Committee

**Date/Time:** June 27, 2008/10:00a.m.

**Location:** Jefferson County

**Attendees:** See attached.

### Agenda Items:

1. Introduction and Roll Call
2. Consideration of New Members: Bob Leilich
3. CDOT Rail Governance Study Report
4. Feasibility Study Report – Alex Metcalf, TEMS
  - a. Project Management Plan
  - b. Study Schedule
  - c. Project Status
  - d. Data Needs
5. Next RMRA Steering Committee Meeting:
  - a. Discussion – meeting date/location change?
  - b. Confirm next meeting

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### 1. Introductions and Roll Call

See sign-in sheet, attached.

### 2. Consideration of new members

Mr. Dale led a discussion of potential new members to the Steering Committee. Bob Leilich has offered his support as a new member, but has requested that local travel expenses be reimbursed. Upon discussion, the committee concluded that rather than add Mr. Leilich to the committee, consideration should be given to include him as a member of one of the Peer Panels. Mr. Dale will discuss this further with Mr. Leilich.

### 3. CDOT Rail Governance Study Report

Ms. Kohrs reported on recent activities on CDOT's Rail Governance Study, reporting that CDOT is very close to issuing its report and describing the final governance options under consideration. Mr. Dale advised that he will distribute the final report to committee members.

Brief reports were also provided on two other studies:

- I-70 PEIS Collaborative Effort: a final report recommending a revised Preferred Alternative has been issued.
- I-70 Coalition Transit/Land Use Study: the study team is beginning extensive dialogue with local governments and has begun coordination with the Rail Feasibility Study.

### 4. Feasibility Study Report

Mr. Metcalf reported on recent activities of the feasibility study, with the following focus:

- The draft Project Management Plan was reviewed, with particular emphasis on communications and QC; several comments and suggestions were provided by committee members, which will be reflected in the next draft of the PMP. TEMS will

provide a project notebook to Steering Committee members that will include the PMP and allow for insertion of other project material.

- A detailed study schedule was reviewed. The schedule identifies target dates for milestone reports, to assist in committee review.
- Data collection is underway, and the study team has begun coordination with both the I-70 Coalition's Land Use Study and CDOT's rail relocation study; the latter study has provided entrée to the railroads.
- The study team is preparing a detailed public involvement/outreach plan which will also detail the scoping process; the team will mirror the county-level structure developed for the I-70 Coalition land use study.

**5. Upcoming Committee meetings**

Mr. Dale led discussion to set dates for upcoming committee meetings. The following dates, with all meetings to begin at 10:00 a.m. at the Jefferson County Administration Building, were set to complete 2008:

- July 17
- August 22
- September 26
- October 24
- November 21

Action Item	Responsibility	Deadline
Prepare initial set of FAQs for distribution to Steering Committee	TEMS/Andy Mountain	7/18

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